

Complaint Form for Equitable Services for Title I and Programs Covered under Title VIII to Private School Students and Teachers

Alaska Department of Education & Early Development

Private School Filing Complaint

Category	Contact Information for Private School Filing Complaint
Private School	
Physical Address	
Mailing Address	
Contact Name	
Title/Position	
Email	
Phone Number	

School District Complaint Filed Against

Category	Contact Information for School District Complaint Filed Against
School District	
Contact Name	
Email	
Phone Number	

Title I and VIII programs (ESEA sections 1117 and 8501):

- Title I, Part A – Improving the Academic Achievement of the Disadvantaged
- Title I, Part C – Education of Migratory Children
- Title II, Part A – Supporting Effective Instruction
- Title III, Part A – Language Instruction for English Learners and Immigrant Students
- Title IV, Part A – Student Support and Academic Enrichment
- Title IV, Part B – 21st Century Community Learning Centers

What federal statutory or regulatory requirements that apply to equitable services do you feel have been violated? Please attach any supporting documentation.

Please describe the issue(s), including dates; and any steps you have taken and people you have contacted from the school district to resolve the issue and their response(s). Please attach any supporting documentation.

Please describe the solution or the action you feel would resolve this problem.

Are you willing to participate in the mediation process to try to resolve your concerns?

- Yes
- No

Private School Complaint Signature

Signature or Typed Name

By typing your name, this serves as your electronic signature.

Date

This form must be signed and submitted to the Alaska Department of Education & Early Development and to the local school district.

In lieu of mailing, you can email to the Ombudsman at private.school.ombudsman@alaska.gov.

Alaska Department of Education & Early Development
Office of the Private School Ombudsman
P.O. Box 110500
Juneau, Alaska 99811-0500

New requirement under ESSA: Complaint Process for Participation of Private School Children – Time Limit

The timeframe that a state educational agency has for responding to a complaint from parents, teachers, or other individuals concerning violations of ESEA section 8501 regarding the participation by private school children and teachers is 45 days. In addition, the Secretary of the U.S. Department of Education must investigate and resolve an appeal of a state educational agency’s resolution of a complaint within 90 days.

[ESEA section 8503]

Changes under ESSA to Existing Requirement: Consultation

The topics subject to consultation have been expanded to include the following:

- How the proportion of funds allocated for equitable services is determined.
- Whether the LEA will provide services directly or through a separate government agency, consortium, entity or third-party contractor.
- Whether to provide equitable services to eligible private school children by pooling funds or on a school-by-school basis.
- When, including the approximate time of day, services will be provided.
- Whether to consolidate and use funds available for Title I equitable services in coordination with eligible funds available for equitable services under programs covered under section 8501(b) to provide services to eligible private school children in participating programs.
- The written affirmation that consultation has occurred must provide the option for private school officials to indicate such officials’ belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children.

[ESEA section 1117(b)(1)]

Relevant Statutory, Regulatory, and Guidance References

- ESSA Sections 1117(b)(6); 1117(c)2; and 8501(c)6 and 8503
- 34 C.F.R. §299.12

For internal use only:	
Date of receipt of form:	
Completion of complaint process:	