

This meeting is being recorded

FY25 Plan Submission and Feedback Webinar

Alaska Department of Education and Early Development
Brittnay Bailey, School Improvement Program Administrator
Christy Roe, School Improvement Program Manager

April 16th, 2024



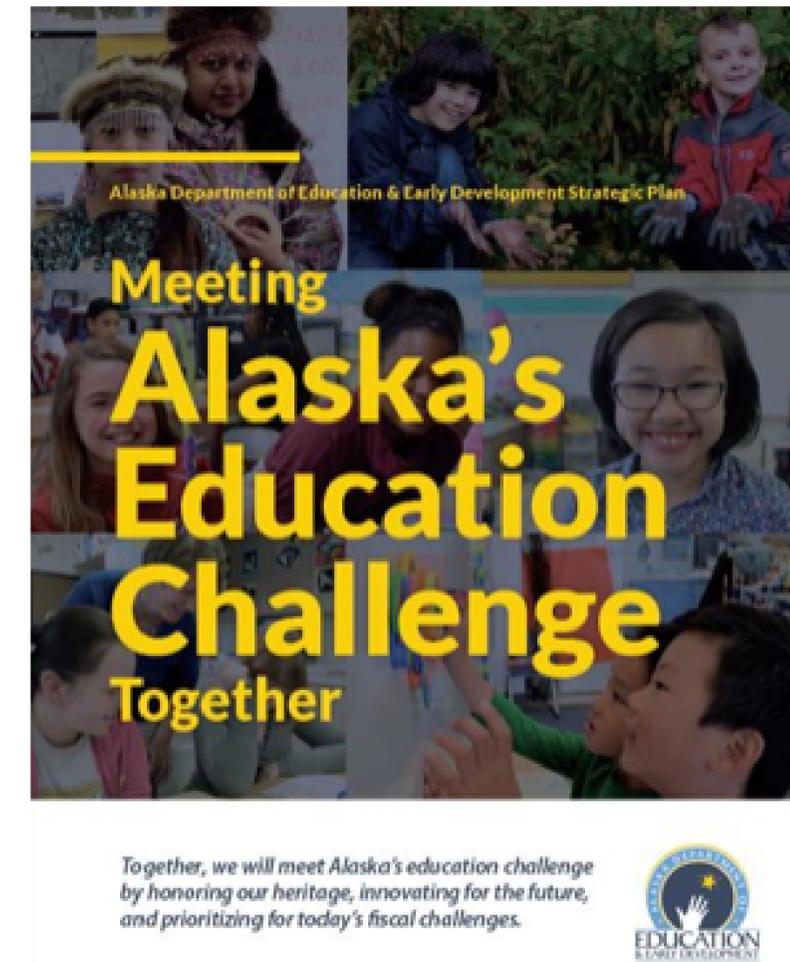
Mission, Vision, and Purpose

Mission	Vision	Purpose
An excellent education for every student every day.	All students will succeed in their education and work, shape worthwhile and satisfying lives for themselves, exemplify the best values of society, and be effective in improving the character and quality of the world about them. - Alaska Statute 14.03.015	DEED exists to provide information, resources, and leadership to support an excellent education for every student every day.

Strategic Priorities: Alaska's Education Challenge

Five Shared Priorities:

1. Support all students to read at grade level by the end of third grade.
2. Increase career, technical, and culturally relevant education to meet student and workforce needs.
3. Close the achievement gap by ensuring equitable educational rigor and resources.
4. Prepare, attract, and retain effective education professionals.
5. Improve the safety and well-being of students through school partnerships with families, communities, and tribes.



education.alaska.gov/akedchallenge

Roles and Responsibilities

SCHOOL

Engage in Empowerment Process:

- Form a Team
- Thorough Needs Assessment
- Create a Plan
- Implement Plan with Fidelity



DISTRICT

Support the school(s) through:

- Providing a District Liaison who acts as point-person between schools and DEED
- School Improvement Plan Review, Approval, and Monitoring of Implementation
- Submit documents and budget to DEED by the end of May



DEED

Support districts through:

- Policy and Process
- Technical Assistance
- Funding and Support

Agenda

Updating Plans

GMS

- Related Documents
- Budget

Q&A



Updating School Improvement Plans

- Checklist for Schools

School Empowerment Plan

- Modify Year 2 Actions as needed
- Modify Year 3 Actions as needed
- Approved changes from QPMR (Quarterly Progress Monitoring Reports)
 - Quarter 1
 - Quarter 2
 - Quarter 3
- Add Year 1 Indicator data to:
 - Goals
 - Strategies
- Complete Year # Progress Reporting (Progress and Annual Reporting at the end of the School Improvement Plan form)
 - Assurances are attached and signed by the Principal and the Superintendent
 - Title I Grant needs met (Indicators are in Plan, [more information on using SIP as a SW plan here](#))
 - Identify where the plans are housed for incoming staff access and public access
 - Spelling, Grammar, etc.

Budget

- Clear link to budget items and plan
 - Confirm that costs are allowable using the [Allowable Cost Checklist for Federal Funds](#)

Year 1 Indicator Data

Goals & Strategies

Goal #1: Click or tap here to enter text.

Measures:

Indicator(s)	Data Source	Baseline	Target Yr 1	Target Yr 2	Target Yr 3
1.					
2.					

Strategy #1: Click or tap here to enter text.

Measures:

Indicator(s)	Data Source	Baseline	Target Yr 1	Target Yr 2	Target Yr 3
1.					
2.					

Target: __
Actual: __



Progress Reporting

School Improvement Plan template

Progress and Annual Reporting

Year 1 Progress Reporting (To be completed at end of school year)

Goal: _____

Indicator: # _____	Actual Results: _____	Comments: _____
Indicator: # _____	Actual Results: _____	Comments: _____

Strategy: _____

Indicator: # _____	Actual Results: _____	Comments: _____
Indicator: # _____	Actual Results: _____	Comments: _____

Milestones and Actions

% Milestones _____ % Actions Completed _____

Completed _____

Causes & Adjustments for Year 2: _____

FY25 Document Requirements in GMS

For FY25, Schools in designation will turn in:

- an updated 3-year School Improvement Plan
- an updated Budget for the School Improvement Plan into GMS.

This documentation is due to DEED May 31th.

The first quarter of FY25 will be reserved for newly designated schools to complete the needs assessment. Newly designated ATSI schools will turn in a Comprehensive Needs Assessment (Profile, Practice, Program, and Community Review Forms), a 3-year School Improvement Plan, and a Budget for the School Improvement Plan into GMS. This documentation is due to DEED September 30, 2024.

GMS: Related Documents

Description (View Sections Only View All Pages)	Validation	Print <input type="checkbox"/> Select Items
All	Messages	Print
<input type="checkbox"/> Grantee Checklist		Print
Grantee Checklist		Print
<input type="checkbox"/> History Log		Print
History Log		Print
Create Comment		
<input type="checkbox"/> Allocations		Print
Allocations		Print
<input type="checkbox"/> School Improvement, 1003(a)	Messages	Print
Accept/Waive Indirect Cost		
Budget	Messages	Print
Budget Overview		Print
Related Documents		
<input type="checkbox"/> Contacts		Print
Contacts		Print

Related Documents

Required Documents		
Type	Document Template	Document/Link
Successful School Improvement Plan	Successful School Improvement Plan Template	

Optional Documents		
Type	Document Template	Document/Link
Comprehensive Needs Assessment (Profile, Practice, Program, and Community Review)	Comprehensive Needs Assessment Instructions	
Empowerment Process Agendas	Agenda Information	

Title the Documents with the School name, document description, and year, for example:

- SchoolName_SchoolImprovementPlan_FY25

GMS: Budget

Description (View Sections Only View All Pages)	Validation	Print <input type="checkbox"/> Select Items
All	Messages	Print
[-] Grantee Checklist		Print
Grantee Checklist		Print
[-] History Log		Print
History Log		Print
Create Comment		
[-] Allocations		Print
Allocations		Print
[-] School Improvement, 1003(a)	Messages	Print
Accent/Waive Indirect Cost		
Budget	Messages	Print
Budget Overview		Print
Related Documents		
[-] Contacts		Print
Contacts		Print

GMS: Budget

Return

Filtering - 0 out of 0 Budget Items match selected filters [Show All](#) / [Clear All](#)

Account Code	Purpose Code	Location Code	Narrative
310 - Certificated Sal...	All	All	No Options Selected

Return

Filtering - 0 out of 0 Budget Items match selected filters [Show All](#) / [Clear All](#)

Account Code	Purpose Code	Location Code	Narrative
1 Option(s) selected.			
Select All / Deselect All			
Download			
<input checked="" type="checkbox"/> 310 - Certificated Salaries			
<input type="checkbox"/> 320 - Non-Certificated Salaries			
<input type="checkbox"/> 360 - Employee Benefits			
<input type="checkbox"/> 390 - Transportation Allowance			
<input type="checkbox"/> 410 - Professional & Technical			
<input type="checkbox"/> 420 - Staff Travel			
<input type="checkbox"/> 425 - Student Travel			
<input type="checkbox"/> 430 - Utility Services			
<input type="checkbox"/> 440 - Other Purchased Services			
<input type="checkbox"/> 450 - Capital (Major) Equip			
No Options Selected			

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Budget Allowability

- Budget item allowability
 - Uniform Grant Guidance (UGG)
 - Allowable Costs Checklist
 - Unallowable Costs under UGG

Is the cost:

Necessary (2 CFR § 200.403(a))

- Is the cost necessary to carry out the plan of the federal program? Yes No

Reasonable (2 CFR § 200.404)

- Did the agency follow its purchasing or procurement procedures? Yes No
- Is the cost in line with fair market prices for comparable goods or services? Yes No
- Would a “prudent person” agree that the item is reasonable? Yes No

Budget Coding

Account Code	Account Code Description	Narrative Requirements
310/320	Certificated/ Non-Certificated Salaries	Number of People, Purpose, FTE or Stipend, Pay Rate (if available), Number of Days or Hours, and Purpose of Salary. Note: Salaries for School Improvement Planning should not exceed 20% of 1003(a) grant allocation unless through-year monitoring of direct and indirect impacts of plan implementation are included as part of the expenditure.
410	Professional Technical	Number of PD Registrations for Staff or Cost of Contracted Service and Purpose of Training.
420/425	Staff/Student Travel	# of People, Estimated Cost per Person: Air, Lodging, and Ground Transportation + Per Diem, provided either as total or broken down expenditures and Purpose of Travel. (If exact dates are known, please provide, however this is not a requirement.) Note: car rental is generally not an allowed expenditure.
440	Other Purchased Services	Provide list or categories of items to be purchased with expected total expenditure, provide break down of costs, if available, and Purpose of Other Purchased Services.
450	Supplies Materials Media	List of Items to be purchased, e.g., Math materials (counters, base-10 blocks, pattern blocks, fraction towers, primary rulers, 3-D forms, etc.) to support implementation of concrete, visual, abstract instructional strategies for learning. Note: Incentive costs from school improvement grant funds are capped at \$1,000.
510	Equipment	For all computers/technology, # of units and cost per unit are required. Need to make sure funds are truly supplemental and not supplanting district funds (in the absence of federal funding would the items be required to be purchased anyway?)

Budget Template*

Narrative Description of Program Budget
(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: _____

Grant Number: _____

Grant Title: _____ Revision Number: _____

Chart of Accounts Number	Account Title	Budget Amount	Narrative Description
<i>Required</i>		TOTAL	Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	-	
320	NON-CERTIFICATED SALARIES	-	
360	EMPLOYEE BENEFITS	-	

*Budget template available for school budget plans to be shared with district and ultimately put into GMS

Questions?



Upcoming Dates and Events:

- April 18 Spring Convening at the Dena'ina
- April 19-21, 2024 Science of Reading Symposium at the Dean'ina
- May 31: FY25 Plans and budgets due in GMS
- June 30: End of Quarter 4 for FY24
- August 15: FER's due

Contact Information

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Stay Connected



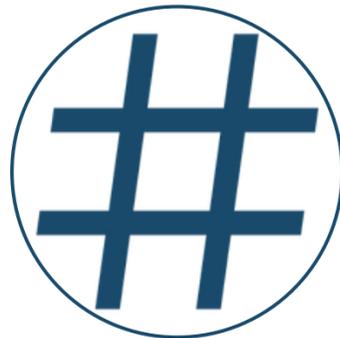
Website

- education.alaska.gov



Phone

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- Teacher Certification: (907) 465-2831



Social Media

- @AlaskaDEED @AlaskaDEED on Twitter, Facebook, Instagram, Flickr, and Vimeo



Slides and Recording will be available on the [SRS webinars](#) page in the next few days